Ambulance Advisory Committee Meeting  
(AAC)  
June 22, 2015

Call to Order:  
The Ambulance Advisory Committee meeting was called to order at 8:30 a.m. by Chairman Cassidy. Present were: William Marvin, Larry Cassidy, Dennis Keiser, Louis Fantini, Shawn Wonnacott and Les Atchison. Absent was: Randy Bricker, Sr.

Also in attendance were Marty Krupa, County Administrator; Larry Hansen, Emmet County EMS Director; Dr. Thomas Charlton, Medical Control Authority Director; Gary Appold, Assistant Administrator; Priscilla Meyer, Recording Secretary; Laura Emery, EMS Biller; Elizabeth Britton, EMS Biller; Calvin Penfold, EMS; Adam Peltier, EMS.

Agenda:  
The planned demonstration is moved to the June 25, 2015 Open House for the M-119 facility.

Approval of Minutes:  
Motion made by Fantini and seconded by Marvin to approve the minutes from the Ambulance Advisory’s May 26, 2015 meeting.

Motion carried in a unanimous voice vote.

Communications:  
None.

Run Information:  
EMS Director Hansen presented run information through May 31, 2015. There have been 1,902 runs which include transfers and ER runs.

EMS Billing:  
Emery reported that the Assure Program has brought in $24,000 to date. Billings that have gone out total $1,400,000. $940,000 has been collected to date.

Krupa indicated that an EMS financial report should be completed and available at the July meeting.

Liz Britton has been hired in the EMS Billing Department. She received her billing certification from NCMC.

New Hire Update:  
Hanson reported that the two new full-time paramedics have been hired. They have also hired four part-time people. This will allow them to make up the fifth crew.

There was discussion on urgent and non-urgent transfers.

Hansen reported on vehicle maintenance. There have been a few issues with the new ambulances however everything has been covered under warranty.
**Facilities Update:**

**M-119 Facility:**
There will be an Open House at the M-119 Ambulance Facility at 12:30 p.m. on June 25, 2015. The planned program which includes speakers and demonstrations is set for 12:30 p.m. Crew members will also be there to show the vehicles and how they operate.

Members of the Committee would like to thank Ironwood and Edgewater who are sponsoring the Open House.

**Mackinaw Facility:**
Krupa reported that Ironwood is working on getting final estimates and quotes. This information should be available at the next Building & Grounds Committee meeting. Marvin reported that the area has been cleaned out and is ready for demolition.

**South Facility:**
Krupa reported that the Ambulance Advisory Facility Sub-Committee is working on possible locations and met with representatives from the City of Petoskey at the last meeting and will be meeting with representatives from Bear Creek Township and Resort Township at the meeting later today.

**Trainings:**
Hansen reported on the Revenue Sharing Grant they received for $5,000. They are purchasing equipment for trainings. Eight adult CPR manikins, four pediatric manikins, two AED trainers and one advanced life support manikin have been ordered.

Thursday there will be a hands on only CPR training in Alanson.

Charlton and Hansen reported on the Critical Care Training Program. Once people are trained this will help them with the specialized transfers.

**First Responder Update:**
Nothing new to report at this time.

**Public Comment:**
None

**Announcements:**
The next Ambulance Advisory Committee meeting will be held on Monday, July 27, 2015 at 8:30 a.m. in the Board of Commissioners Room, 200 Division Street, Petoskey, Michigan.

**Adjournment:**
There being no further business, the meeting was adjourned at 9:15 a.m.

Approved: 07-27-2015