



AGENDA

EMMET COUNTY BOARD OF COMMISSIONERS' MEETING

September 21, 2017 - 6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES: Motion to approve the Meeting of the Whole Minutes from August 14, 2017, and the Board of Commissioner Regular Meeting Minutes from August 24, 2017.

PUBLIC COMMENT

APPEARANCES

Rehmann Group, Presentation of Phase 1 of forensic review.

ADMINISTRATOR'S REPORT

CLAIMS

Request to approve claims in the amount of \$3,397,817.18, and Committee and Travel Vouchers in the amount of \$7,931.01.

OLD BUSINESS

NEW BUSINESS

- 1) Request payment of up to \$15,000 to Rehmann Group for completion of airport audit.
- 2) Request of \$_____ to Tip of the Mitt Watershed Council to aid in the printing of Emmet County Septic Report.
- 3) Request from Jeff Summers, Maintenance Supervisor, to retain Innovent to fix controller of block sections of the jail heating units at a cost of \$2,500 a day, plus parts, at an amount not to exceed \$7,500, plus parts.
- 4) Request to waive returned check fee for the Probate Court in the amount of \$25.00.
- 5) Request by DPW to purchase four standing desks for use in the DPW offices at a total cost not to exceed \$2,510. DPW funds are available for this purchase. *Recommended by the DPW Board.*
- 6) Request by DPW to purchase 100 96-gallon Commercial Curbside Toter Carts at a net cost of \$50.25 each, not to exceed \$6,500.39. DPW funds are available for this purchase. *Recommended by the DPW Board.*
- 7) Request approval of a CDBG Compliance Certification, and authorization for Chairman to sign said Certification.
- 8) Request approval of a Lease for Child and Family Services, and authorization for Chairman to sign said Lease.

- 9) Request approval for Administrator to retain an expert to prepare a report regarding comparison/analysis of the Emmet EMS, in an amount not to exceed \$_____.
- 10) Request to terminate the contract dated November 16, 2015, between Emmet County and Dark Sky Coast Association.
- 11) Request authorization for two additional Commissioner meetings on November 20, 2017, commencing at 3:00 p.m. and November 30, 2017, commencing at 8:30 a.m. for the purpose of administrator interviews. The County Clerk will post these meetings as required by statute.
- 12) Request to approve Bylaws to govern the Emmet County Local Emergency Planning Committee, and authorization for Chairman to sign said Bylaws.
- 13) Request by Community Corrections to accept Grant No: CPS-2018-1-8 in the amount of \$78,272 from the State of Michigan, and authorization for Chairman to sign said Grant.
- 14) Request to approve Independent Contractor Maintenance Agreement with Butcher & Butcher, Inc. for work at the Pellston Regional Airport, and authorization for Chairman to sign said Agreement.
- 15) Discussion of Parks and Recreation Mission Statement.

APPOINTMENTS

Bay Bluffs Committee: Request to reappoint Liz Horrom to the Bay Bluffs Committee.

Board of Canvassers: Request to reappoint Nancy Stewart (Democrat) and June Jackson (Republican) to the Board of Canvassers.

COMMUNICATIONS

- 1) Letter from Benjamin and Joan Kleinstiver regarding the proposed gravel pit off of Pickerel Lake Road.
- 2) E-mails from Kathy Bricker regarding Mackinaw Raptor Fest

COMMITTEE REPORTS

PUBLIC COMMENT

ANNOUNCEMENTS

1) The Board of Commissioners' Meeting of the Whole will be held on **Monday, October 9, 2017 at 6:00 p.m.**, Board of Commissioners Room, 200 Division Street, Emmet County Building, Petoskey, Michigan.

2) The Board of Commissioners will meet on **Thursday, October 19, 2017 at 6:00 p.m.**, in the Board of Commissioners Room, 200 Division Street, Emmet County Building, Petoskey, Michigan.

ADJOURNMENT.

The Emmet County Board of Commissioners values public input and offers two opportunities for the public to comment, once at the beginning and once at the end of each meeting. Please be reminded that public comment is just that. It affords the County Board an opportunity to hear your views and remarks. The public should not expect to engage Commissioners in debate. Questions about County matters are best directed to individual Commissioners or the County Administrator between meetings. Contact information is available on the County's website at www.emmetcounty.org.

PUBLIC COMMENT AT MEETINGS OF THE EMMET COUNTY BOARD OF COMMISSIONERS

The Emmet County Board of Commissioners values public input and offers two opportunities for the public to comment at its Board meetings, once near the beginning and once near the end. It affords the Board an opportunity to hear your views and remarks. If you speak, you should not expect to engage the commissioners or staff in debate.

The availability of Public Comment is recognized by Robert's Rules of Order - Newly Revised, the Michigan Open Meetings Act, and the Board's Rules of Procedure. All three sources provide that rules are appropriate for orderly comment from the public. To that end, the following information is provided:

1. A person who wishes to speak during Public Comment will first obtain approval of the Chairperson before speaking.
2. The person will stand at the podium so that the microphone located there will be able to amplify the person's voice.
3. The person addresses the Chairperson on behalf of the entire Board. Public Comment is not to be addressed to individual commissioners. The person will first state their first and last name with spelling of the name if necessary.
4. At the Chairperson's discretion, anyone wishing to speak may be asked to fill out a card with the person's name and address, and indicating which agenda item or topic the speaker intends to address.
5. There is a three (3) minute time limit for each speaker. The time limit may be extended by the Chairperson or by a majority of the Board members present. If a speaker uses less than the three (3) minutes allotted, they will not be able to speak on the same topic again during that Public Comment until all other persons wishing to be heard on the subject have had an opportunity to speak. Otherwise, a speaker may speak only once at each Public Comment. There is no provision in the Rules of Procedure for another audience member to "donate" their three (3) minute time to a speaker.
6. A speaker will be out of order if the speaker disrupts the meeting, fails to be germane, by speaking longer than the allotted time, by speaking vulgarities, or by making a personal attack on a Board member or county employee that is unrelated to the performance of that person's duties.
7. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board. If the speaker continues to disrupt the meeting or is disorderly, the Chairperson may request the removal of the speaker by law enforcement.
8. The Chairperson will have the discretion to permit members of the public to speak at times other than the times reserved for public comment.

Please see the following County of Emmet website address for the Board's Rules of Procedure:

http://www.emmetcounty.org/wp-content/uploads/2017/01/BOC_2017-Rules-of-Procedure-Proposed-for-Board-Approval.pdf