

Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on January 4, 2017 at 9:00 a.m. in the commissioners' board room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present: Mark Ashley, Secretary
 John Murphy, Chairman
 Jonathan Scheel
 Martin Van Berlo

Excused absence: George Booth, Vice-Chairman

Staff present: Cynthia Van Allen, Finance Director

Third party administrator: Lindsay Hager, Northwest Michigan Community Action Agency

Guest: Amy Tweeten, City Planner

The Council members approved the agenda.

Scheel made a motion, seconded by Ashley, to approve the minutes of the December 7, 2016 meetings. By unanimous voice vote the motion was approved.

Administrator's Report:

*** Hager let the Council know that with Ashley's help the energy smart light kits to be distributed to low income families were dropped off for distribution by the schools.

*** There has been no notice from MEDC regarding the NMCAA grant application for multi-county housing rehabilitation.

*** MEDC is discontinuing the use of the OPAL software system on which all the grant application and reporting has been processed. No successor process has been indicated.

*** The first draw on grant MSC-2015-0737-HO has been accomplished and the second draw is in process.

Jobs in Progress:

Job 15-09 – Scheel made a motion to award the bid for rehabilitation to Thor Contracting, Inc. at a cost of \$35,709. This amount is higher than the original estimate due to boiler failure. The project now includes a new boiler rather than a repair. Ashley seconded the motion. By unanimous voice vote this project will be awarded to Thor Contracting.

Job 15-11 – The home owners have agreed that this will be a rehabilitation project rather than an emergency roof repair. Hager is waiting for the lead report before going out for bid. Money for this project will come from program income funds.

Other Business:

*** The Council agreed to provide an incentive for contractors to acquire their lead abatement licenses. They offered to pay the \$500 class fee which will be added to the payment of the first construction contract they are awarded after the class is completed.

*** There was discussion regarding multi-family rental housing rehabilitation. At this time MEDC is targeting core downtown areas so the Petoskey Street corridor rentals would not be eligible.

***There is not currently Council interest in joining with the Work Force Housing Development group for downtown affordable housing.

Public Comment:

*** None

A motion to adjourn was made and was unanimously approved.

MSHDA - Michigan State Housing Development Authority
CDBG - Community Development Block Grant
RD - Rural Development
HPG - Housing Preservation Grant
MCDA - Michigan Community Development Association
DHS - Department of Human Services
NMCAA - Northwest Michigan Community Action Agency
HUD - Housing and Urban Development
MEDC – Michigan Economic Development Corporation