

Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on October 5, 2016 at 10:00 a.m. in the commissioners' board room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present: Les Atchison
 Mark Ashley, Secretary
 George Booth, Vice-Chairman
 John Murphy, Chairman
 Martin Van Berlo

Excused absence: None

Staff present: Cynthia Van Allen, Finance Director

Third party administrator: Lindsay Hager, Northwest Michigan Community Action Agency

Guest: Amy Tweeten, City of Petoskey Planner
 Toni Dyer, Emmet County Commissioner elect

The Council members approved the agenda.

Booth made a motion, seconded by Van Berlo, to approve the minutes of the September 7, 2016 meetings. By unanimous voice vote the motion was approved

Administrator's Report:

*** Hager let the Council know that MSHDA has issued a request for proposal for Home Funds which can be used for single family housing rehabilitation. The maximum value for a house post rehabilitation is \$162,000. There are no targeting requirements. The state of Michigan will collect the mortgages. Administration is provided for at 20% rather than the 28% with the current grant. Hager doesn't know if NMCAA would administer the project for this fee.

*** Hager let the Council know about a Bridge Street, Petoskey, land acquisition from the Emmet County land bank. There was hope that a 1,400 square foot energy efficient home could be built with grant funding. Unfortunately the lowest contractor bid came in at \$222,000 which will probably keep the project from going forward.

Jobs in Progress:

Job 15-03 – this project is substantially complete.

Jobs 15-02, 05, & 07 – these emergency projects are all in progress and should be completed soon.

Job 15-09 – still waiting for lead testing results.

Job 15-10 – Atchison made a motion to put this project estimated to cost \$17,950 out for bid. Van Berlo seconded the motion. Hager pointed out that Weatherization provided insulation and other energy saving additions. The carpet needs to be replaced because a family member is allergic. The fence is for a special needs child. There was discussion regarding some of the projects being everyday maintenance. By a vote of 4 yes, 1 no, the project will be put out for bid.

Other Business:

*** The Council meetings will be scheduled for 9:00 a.m. for future meetings beginning with the November 2, 2016 meeting.

Public Comment:

*** None

A motion to adjourn was made and was unanimously approved.

MSHDA - Michigan State Housing Development Authority
CDBG - Community Development Block Grant
RD - Rural Development
HPG - Housing Preservation Grant
MCDA - Michigan Community Development Association
DHS - Department of Human Services
NMCAA - Northwest Michigan Community Action Agency
HUD - Housing and Urban Development
MEDC – Michigan Economic Development Corporation