

Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on September 7, 2016 at 9:00 a.m. in the commissioners' board room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present: Les Atchison
 Mark Ashley, Secretary
 George Booth, Vice-Chairman
 Martin Van Berlo

Excused absence: John Murphy, Chairman

Staff present: Cynthia Van Allen, Finance Director

Third party administrator: Lindsay Hager, Northwest Michigan Community Action Agency

Guest: None

The Council members approved the agenda.

Van Berlo made a motion, seconded by Ashley, to approve the minutes of the May 4 and August 3, 2016 meetings. By unanimous voice vote the motion was approved

Administrator's Report:

*** Van Allen announced that the County received a mortgage pay off recently. A check for \$14,124.40, \$8,879.53 County program income and \$5,244.87 MSHDA program income, was deposited.

Jobs in Progress:

Job 15-05 – Ashley made a motion to accept the bid from Robert Gokee Builder for an emergency shingled roof in the amount of \$17,120.00. Van Berlo seconded the motion. By unanimous voice vote the contract will be awarded to Robert Gokee Builder.

Job 15-09 – Ashley made a motion to put this project estimated to cost \$40,000.00 out for bid. Van Berlo seconded the motion. By unanimous voice vote the project will be put out for bid.

Other Business:

*** Atchison made a motion to recommend adopting the Emmet County’s Fair Housing Policy Statement and Fair Housing Resolution to the Emmet County Board of Commissioners. Van Berlo seconded the motion. By unanimous voice vote the adoption of these documents will be recommended to the Board.

*** Ashley made motion that the Emmet County CDBG Program Guidelines, which will be used by the Housing Council for both MSHDA and County Appropriation housing rehabilitation awards, be recommended to the Emmet County Board for adoption as presented with the following changes in Section F. Financing Mechanisms for the County appropriation awards:

The deferred loans will be 100% repayable upon sale or change of occupancy
For clients at 61%-80% of AMI repayment of 20% of the loan over 10 years will be
required

Public Comment:

*** None

A motion to adjourn was made and was unanimously approved.

MSHDA - Michigan State Housing Development Authority
CDBG - Community Development Block Grant
RD - Rural Development
HPG - Housing Preservation Grant
MCDA - Michigan Community Development Association
DHS - Department of Human Services
NMCAA - Northwest Michigan Community Action Agency
HUD - Housing and Urban Development
MEDC – Michigan Economic Development Corporation

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