

## **Emmet County Housing Council**

A meeting of the Emmet County Housing Council was held on May 4, 2016 at 10:00 a.m. in the commissioners' board room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present:        Les Atchison  
   George Booth, Vice-Chairman  
   John Murphy, Chairman  
   Martin Van Berlo

Excused absence:                    Mark Ashley, Secretary

Staff present:                         Cynthia Van Allen, Finance Director

Third party administrator:       Lindsay Hager, Northwest Michigan Community Action Agency

Guest:                                     Amy Tweeten, City of Petoskey Planner

The Booth made a motion, seconded by Van Berlo, to approve the agenda. By unanimous voice vote the motion was approved

The Booth made a motion, seconded by Van Berlo, to approve the minutes of the March 2, 2016 meeting. By unanimous voice vote the motion was approved.

### Administrator's Report:

\*\*\* Van Allen reported that MEDC has notified the County of Emmet of the "Authority to Use Grant Funds" from grant MSC-2015-0737-HO. Hager let the Council know that there are 20 – 25 projects on a waiting list at Northwest Michigan Community Action Agency.

\*\*\* Hager let the Council know that Murphy has been meeting with legislators and attending and speaking at public meetings regarding MEDC's intention to discontinue the housing rehabilitation portion of the CDBG program.

\*\*\*Hager announced that \$255,000 of the new grant must be used in targeted areas.

Jobs in Progress:

\*\*\* 15-02 Atchison made a motion to replace the shingles and kitchen floor of this home at a cost not to exceed \$5,775.00, \$5,250.00 bid received plus a 10% contingency in the event additional damage from the roof leak is discovered. This will be an emergency repair to the well maintained manufactured home inhabited by two people. The homeowner had already solicited a bid from Gregg Garn who owns Waterfront Property Management & Builders, Inc. Hager let the group know that competitive bids are not required for emergency repairs. Van Berlo seconded the motion. By unanimous voice vote this project will be awarded to Waterfront Property Management & Builders, Inc.

Other Business:

\*\*\* None

Public Comment:

\*\*\* None

A motion to adjourn was made and was unanimously approved.

MSHDA - Michigan State Housing Development Authority  
CDBG - Community Development Block Grant  
RD - Rural Development  
HPG - Housing Preservation Grant  
MCDA - Michigan Community Development Association  
DHS - Department of Human Services  
NMCAA - Northwest Michigan Community Action Agency  
HUD - Housing and Urban Development  
MEDC - Michigan Economic Development Corporation

May 10, 2016  
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