

Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on October 7, 2015 at 10:00 a.m. in the commissioners' board room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present: Mark Ashley, Secretary
 Les Atchison
 George Booth, Vice-Chairman
 John Murphy, Chairman
 Martin Van Berlo

Excused absence: None

Staff present: Cynthia Van Allen, Finance Director

Third party administrator: Lindsay Hager, Northwest Michigan Community Action Agency

Guest: Amy Tweeten, City of Petoskey Planner

The Council members approved the agenda.

The Council members reviewed and approved the minutes of the September 2, 2015 meeting.

Administrator's Report:

*** There are conflicting documents related to the property at 6451 Mill Street, Pellston, Michigan. The granddaughter of the original mortgagee now holds the property. She provided documentation showing that the Emmet County "Rehabilitation Assistance Program Mortgage" from 1997 was 100% forgiven at the end of 10 years. The County's Civil Counsel agrees that a discharge should be prepared and the file closed.

*** Hager let the Council know that there is a window of opportunity, October 15, to November 15, 2015, to apply for a new MSHDA grant. He suggests that the County apply for \$300,000 plus administration. NMCAA has several potential clients. The money for this grant could be CDB or Home Funds. The repayment of the loans from this new grant will be payable to MSHDA. Van Allen has already posted and published the required public hearing notice. Authorization to submit the grant will be addressed by the Emmet County Board at its October meeting.

Jobs in Progress:

*** 11-12 Ashley made a motion to put this project out to bid. Van Berlo seconded the motion. By unanimous voice vote the project will go out for bid.

*** 11-13 Ashley made a motion to put this project out to bid with the addition of a basement egress window. Atchison seconded the motion. By unanimous voice vote the project will go out for bid.

Other Business:

*** The Council agreed to a special meeting if necessary to approve the bids received on projects 11-12 and 11-13.

*** Hager suggested that the December 2015 meeting be used to update the program guidelines.

Public Comment:

*** None

A motion to adjourn was made and was unanimously approved.

MSHDA - Michigan State Housing Development Authority
CDBG - Community Development Block Grant
RD - Rural Development
HPG - Housing Preservation Grant
MCDA - Michigan Community Development Association
DHS - Department of Human Services
NMCAA - Northwest Michigan Community Action Agency
HUD - Housing and Urban Development

Oct 12, 2015
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