

## **Emmet County Housing Council**

A meeting of the Emmet County Housing Council was held on January 7, 2015 at 10:00 a.m. in the commissioners' board room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present:   Mark Ashley, Secretary  
  Les Atchison  
  George Booth, Vice-Chairman  
  John Murphy, Chairman  
  Martin Van Berlo

Excused absence:               None

Staff present:                   Cynthia Van Allen, Finance Director

Third party administrators:   Lindsay Hager, Northwest Michigan Community Action Agency

Guests:                           Amy Tweeten, City of Petoskey Planner

Atchison made a motion to reappoint the current slate of officers. Van Berlo seconded the motion. By unanimous voice vote Murphy will remain as Chairman, Booth as Vice-Chairman, and Ashley as Secretary.

The Council members approved the agenda.

The Council members reviewed and approved the minutes of the December 3, 2014 meeting.

Administrator's Report:

\*\*\* Hager reported the current balance of the County's program income, MSHDA loan repayment funds, \$22,747. These funds are available for use with the same strictures applied to MSHDA grant funds.

\*\*\* The Council requested information to be available at the February meeting regarding the repayment of the MSHDA loan by Ian Engle.

Jobs in Progress:

Job 11-03 - client has finished painting. A lead assessment will be ordered.

Job 12-15 - Atchison made a motion to award the project to Robert Gokee Builders for a price of \$5,080.00. Booth seconded the motion. By unanimous voice vote the job will be awarded to Robert Gokee Builders.

Job 12-20 - Ashley made a motion to award the bid for this rehabilitation to Robert Gokee

Builders in the amount of \$9,230.00. This project puts the County over the grant budget for emergency repairs. Hager to apply to DHS for \$1,500. If there is not money available from this source, program income should be used. County appropriation should be used only as a last resort. This bid is 30% less than the estimate which would usually require a new estimate and another bid since MSHDA requires the bid be no more or less than 10% of the estimate. However, Hager had estimated a 15% increase with this being a winter project. However, the contractor will not undertake until the weather conditions improve. With that adjustment the bid is within 10.5% of the estimate and can be accepted. Van Berlo seconded the motion. By unanimous voice vote this project will be award to Robert Gokee Builders.

**Other Business:**

\*\*\* Hager will ask MSHDA to expand the Emmet Street corridor grant project to encompass at least a portion of Petoskey to the west of the Mitchell Street bridge. There was also discussion about extending the deadline which is currently May 31, 2015.

\*\*\* Julie Gardner, the County's MSHDA Community Development Specialist, will be asked to attend a Housing Council meeting.

**Public Comment:**

\*\*\* None

A motion to adjourn was made and was unanimously approved.

MSHDA - Michigan State Housing Development Authority  
CDBG - Community Development Block Grant  
RD - Rural Development  
HPG - Housing Preservation Grant  
MCDA - Michigan Community Development Association  
DHS - Department of Human Services  
NMCAA - Northwest Michigan Community Action Agency  
HUD - Housing and Urban Development

Janu 9, 2015  
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