

Emmet County
Housing Council

A meeting of the Emmet County Housing Council was held on November 5, 2014 at 10:00 a.m. in the Administrator's conference room in the courthouse at 200 Division Street, Petoskey, MI.

Council members present: Mark Ashley, Secretary
Les Atchison
George Booth, Vice-Chairman
John Murphy, Chairman
Martin Van Berlo

Excused absence: None

Staff present: Laura Emery, Administrative Assistant, Finance Department

Third party administrators: Lindsay Hager, President, Hager Consulting, LLC
Cathy Odom, Northwest Michigan Community Action Agency

Guest: Kris Brady-NMCAA

The Council members approved the revised agenda. Motion by Mr. Ashley and seconded by Mr. Booth. Passed 5-0.

The Council members reviewed and approved the minutes of the October 1, 2014 meeting. Motion by Mr. Atchison and seconded by Mr. Booth. Passed 5-0.

Administrator's Report:

Cathy Odom had nothing to report.

New jobs presented by Lindsey Hager

Job 12-08-Recommendation: Put out for bid for work; order an asbestos test-Motion by Mr. Atchison and seconded by Mr. Ashley. Passed 5-0.

Job 12-10-Recommendation: Put out for bid-1 with metal roof and 1 with shingles and tree removal. Motion by Mr. Atchison and seconded by Mr. Van Berlo. Passed 5-0

Job 12-14-Recommendation: Denied due to lack of equity. Motion by Mr. Atchison and seconded by George. Passed 5-0.

Job 12-15-Recommendation: Put out for bids. Motion by Mr. Booth and seconded by Mr. Ashley. Passed 5-0. Need to find out what is on back of property.

Jobs in progress:

Job 11-03 – on hold until Nov meeting.

Job 11-04 –Financial issues concerning \$800.00 county appropriation match which the board has decided not to make the client sign another mortgage for.

Job 11-05 – owner waffling

Job 11-06- Denied

Job 11-07 – out for bids

Job 11-08 – Ann Street-was bid to Jordon's for 27,000.00, but will now put out for another rebid one with no siding and only half the roof. Motion to approve was made by Mr. Ashley and seconded by Mr. Booth. Passed 5-0.

Job 12-1 – finishing up the job

Job 12-02- Survey from client handed to everyone.

Job 12-13- no water-put out for estimates. Motion by Mr. Ashley and seconded by Mr. Van Berlo. Passed 4-1.

Lindsay Hager reviewed the current financials with the Council.

Other Business:

*** Mr. Murphy brought up issue about approving emergency projects email. Would like not to do by email, but have an emergency board meeting. We have to follow open meeting act. Can poll board members. 18 hour posted prior to any meeting. Mr. Hager will talk to Cynthia and she will send an email out to chairman to see when a meeting can take place and how soon.

*** Kris Brady-address job 11-4. Received a letter from attorney law firm of Hayes Law firm. Original mortgage was \$6597.00. Client is fighting the extra 3,395.00-not satisfied with work that was done by contractor and said she did not approve more payment. There is an issue with maybe a forged signature. NMCAA attorney advised not to take the action to court.
NMCAA gave the county back \$4224.74 for the \$3,395 plus admin. Fees they were paid. Motion made to accept check by Mr. Ashley and seconded by Mr. Booth. Passed 5-0.

*** Guidelines-Tabled until next month meeting.

*** Cathy brought up Job 11-16. Job is done but no final permit was given because there are no steps by sliding glass doors. Need at least two 3 ft concrete perform steps to pass code. Mr. Atchison and Mr. Booth will take care of. Money will come from the program funds with no additional charge to the homeowner. Motion by Mr. Ashley and seconded by Mr. Atchison. Passed 5-0.

*** Mr. Atchison brought up the Mary Arthur Issue and just wanted to say that he is glad the board dots the I's and cross all the T's for all legal purposes.

*** Mr. Atchison brought a brochure to hand out for a program called Home Performance Analysis by NMCAA in which an energy auditor will come to your home and make sure it is operating at its potential for efficiency, comfort and health of the homeowner.

*** Mr. Murphy wanted to welcome Mr. Hager to the program and let him know he is doing a fine job.

*** Mr. Ashley would like at the next meetings when presenting new potential jobs that Mr. Hager bring the number of bathrooms, bedrooms and square foot of the house.

Public Comment: None

A motion to adjourn was made and was unanimously approved.

Adjourn at 12:40 pm.

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