

Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on May 2, 2012 at 10:00 a.m. in the controller's conference room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present: Mark Ashley, Secretary
Les Atchison
George Booth, Vice-Chairman
John Murphy, Chairman

Excused absence: Martin Van Berlo

Staff present: Cynthia Van Allen, Finance Director

Third party administrators: Jonathan Scheel, Northwest Michigan Community Action Agency
Cathy Odom, Northwest Michigan Community Action Agency

Guests: None

The Council members approved the agenda.

The Council members reviewed and approved the minutes of the April 4, 2012 meeting. There was a brief discussion engendered by Mr. Ashley's questions related to the April meeting, specifically - use of the County's appropriation and dropping the requirement for Mr. Scheel to provide a range to contractors.

Administrator's Report:

*** Mr. Scheel attended a conference in Lansing, also attended by the head of MSHDA, that provided information regarding the "place making" concept.

*** Mr. Scheel and Mr. Murphy attended a joint meeting with Michigan State Housing Development Authority and the Economic Development Corporation at the City of Petoskey. The discussions focused on targeted homeowner rehabilitation and neighborhood enterprise zones.

*** Mr. Scheel also attended the Project Connect program and provided the Council with some statistics from that event.

*** Mr. Scheel was notified by the Rural Development Authority that they are using Job 11-02 as one of their success stories. The information on the project will be featured in their newsletter and will be shared with Congress.

Jobs in Progress:

Job 11-01, 02 and 03 - all three jobs are complete. Housing Preservation Grant money was used on projects 11-01 and 11-03, \$3,000 and \$3,866 respectively

Job 11-04 - the request for bids for this job have been sent

Job 11-05 - denied, the applicant exceeded the income limit

Mr. Scheel will be completing inspections on two homes, one on Emmet Street and the other on Michigan Street, both in Petoskey, very soon. Both these clients should fit under the "sense of place" criteria.

Other Business:

*** Mr. Atchison made a motion to adopt the Section 3 Plan as part of the Community Development Block Grant Homeowner Rehabilitation Program. The implementation of Section 3 will encourage use of contractors whose work force is composed of low and very low income individuals. Mr. Booth seconded the motion. By unanimous voice vote the Section 3 Plan was adopted.

*** There is a potential of the County qualifying for a \$1,000,000 MSHDA housing rehabilitation grant by coordinating with the City of Petoskey's place making program. Ms. Van Allen will consult with the County Controller to determine that staff time is available.

*** Mr. Scheel announced a "place making" seminar including MSHDA staff which will take place from 1:00 to 4:00 p.m. on May 21, 2012. He will provide the Council via e-mail with registration information.

*** MSHDA staff and Jason Ball, a MSHDA contractor, will be in northern Michigan towards the end of May. Several members of the Council would like to participate in the meeting and determined that Wednesday morning May 30, 2012 was the preferred date followed by Thursday morning, May 31.

Public Comment:

*** None

A motion to adjourn was made and was unanimously approved.

May 9, 2012
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