

Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on October 5, 2011 at 10:00 a.m. in the controller's conference room in the courthouse at 200 Division Street, Petoskey, Michigan.

Council members present: Les Atchison
John Murphy, Chairman
Martin Van Berlo

Absent: Mark Ashley, Secretary
George Booth, Vice-Chairman

Staff present: Cynthia Van Allen, Finance Director

Third party administrators: Jonathan Scheel, Northwest Michigan Community Action Agency
Cathy Odom, Northwest Michigan Community Action Agency
Sarah Hartman, Northwest Michigan Community Action Agency

Guests: None

The Council members approved the agenda.

The Council members reviewed and approved the minutes of the July 6, 2011 meeting.

Administrator's Report:

*** Mr. Scheel and Ms. Odom attended a Michigan Community Development Association conference at which there were specific sessions for rehabilitation specialists. They especially noted the new energy codes. MSHDA does not currently require any certification for rehabilitation specialists but it appears they are headed in that direction.

Jobs in Progress:

Job 09-03 - this project is complete. Some documentation is required to close out. This will be the final paper work for the 2009 - 2010 grant.

Job 09-08 - this potential client is deceased.

Job 08-17 - Mr. Scheel found a manufactured home in marvelous condition. Rite Way has performed the demolition on the current structure. The land has been cleared and a new septic system installed. The home will be delivered next Monday.

Other Business:

There will be \$100,000 available to use for the 2011 Community Development Block Grant. The rules will be substantially equivalent to previous housing grants. There are potential clients on a waiting list.

The \$100,000 that will be available in 2012 must be used to further a "Sense of Place" in communities. Targets will be downtown renovations. Mr. Scheel believes that the Emmet County master plan, which has identified areas of denser population, can be used in lieu of the Housing Council spending grant money for planning. A section of the master plan and a future land use map was distributed. Mr. Murphy provided information on a study in progress by the City of Petoskey.

Ms. Odom was successful in obtaining a \$25,000 Housing Preservation Grant for Emmet County. The County's allocation or the CDBG can be used for the needed match.

Public Comment:

*** None

A motion to adjourn was made and was unanimously approved.