

## **Emmet County Housing Council**

A meeting of the Emmet County Housing Council was held on June 1, 2011 at 10:00 a.m. in the Board of Commissioners room.

Council members present: Les Atchison  
George Booth, Vice-Chairman  
John Murphy, Chairman  
Martin Van Berlo

Absence: Mark Ashley, Secretary

Staff present: Cynthia Van Allen, Finance Director

Third party administrators: Jonathan Scheel, Northwest Michigan Community Action Agency  
Sarah Hartman, Northwest Michigan Community Action Agency  
Cathy Odom, Northwest Michigan Community Action Agency

Guests: None

The Council members approved the agenda.

The Council members reviewed and approved the minutes of the May 4, 2011 meeting.

### **Administrator's Report:**

\*\*\* Mr. Scheel's presentation to the Emmet County Board in May was deemed a rousing success.

\*\*\* Emmet County will appropriate \$45,000 for 2011 for use by the Housing Council. \$43,000 will be available for housing rehabilitation.

\*\*\* There was extensive discussion of the changes necessary to the 2009 Emmet CDBG Program Guidelines for the 2011 application to MSHDA. Mr. Atchison made a motion to accept the guidelines as amended, subject to potential change to the subordination policy which is to be researched and reported on by Mr. Scheel. Mr. Van Berlo seconded the motion. By unanimous voice vote the attached Program Guidelines were adopted.

\*\*\* Ms. Van Allen will schedule a public hearing for June 16, 2011 at 5:45 p.m. in the Commissioners' Board room regarding the County's application for a Community Development Block Grant. She will also obtain a resolution from the Board allowing for application for the 2011 CDBG. Mr. Tamlyn's signature as "Certifying Officer" will be obtained. The 2011 Emmet CDBG Program Guidelines will be approved at the same meeting.

Jobs in Progress:

Job 09-03 has been completed. Waiting for final County inspection and the final lead inspection.

Job 08-11 - this project is complete using no CDBG or County appropriation funds. NMCAA was able to use Weatherization and Federal Home Loan Bank money to finance this rehabilitation.

Public Comment:

\*\*\* None

A motion to adjourn was made and was unanimously approved.