

Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on May 4, 2011 at 10:00 a.m. in the Board of Commissioners room.

Council members present: Mark Ashley, Secretary
Les Atchison
George Booth, Vice-Chairman
John Murphy, Chairman
Martin Van Berlo

Excused absence: None

Staff present: Cynthia Van Allen, Finance Director

Third party administrators: Jonathan Scheel, Northwest Michigan Community Action Agency
Sarah Hartman, Northwest Michigan Community Action Agency
Cathy Odom, Northwest Michigan Community Action Agency

Guests: None

The Council members approved the agenda.

The Council members reviewed and approved the minutes of the April 6, 2011 meeting.

Administrator's Report:

*** Discussed the Debra Brinks/Jordan Construction dispute resolution for the benefit of those not in attendance at the April meeting.

*** Copies of the MSHDA audit results letter were distributed. The audit outcome was very positive.

*** Ms. Odom let the Council know that it is time to apply for a new CDBG.

*** The Northwest Michigan Community Action Agency is taking advantage of several educational opportunities:

Environmental review, significant changes
Federal fair housing compliance
Income verification

Jobs in Progress:

Job 09-03 is the only one currently in progress. The windows and doors are installed, the interior work is complete and half the siding is on.

Job 09-08 - need new verification of assets and income. The bid packages are ready for distribution.

Job 09-13 - this was a roof replacement. Rural Development provided a boiler and wishes to use this home as a showcase site in federal presentations. Northwest Michigan Community Action Agency provided fuel for this family.

Job 09-17 - still looking for an affordable trailer. The project will consist of demolition of the current structure, new septic and setting a trailer.

Job 09-25 is a well emergency. May be able to use the \$102 of remaining CDBG money

Public Comment:

*** None

A motion to adjourn was made and was unanimously approved.