

## Emmet County Housing Council

A meeting of the Emmet County Housing Council was held on October 12, 2010 at 10:00 a.m. in the Controller's conference room.

Council members present: Mark Ashley, Secretary  
Les Atchison  
John Murphy, Chairman  
Martin Van Berlo

Excused absence: George Booth, Vice-Chairman

Staff present: Cynthia Van Allen, Finance Director

Guests: Jonathan Scheel, Northwest Michigan Community Action Agency  
Sarah Hartman, Northwest Michigan Community Action Agency

The Council members approved the agenda.

The Council members reviewed and approved the minutes of the September 1, 2010 meeting.

### **Administrator's report:**

\*\*\* Mr. Scheel and Ms. Hartman attended the 2010 meeting of Emmet County social services providers at the Methodist Church. This annual meeting is an attempt to provide understanding of each organization's programs to the other providers so services can be coordinated.

\*\*\* They also attended the Michigan Community Development Association workshop for rehabilitation specialists which added to their knowledge base for grant writing. They visited the Warm Training Center which performs research and development on energy products such as insulation as part of this program.

\*\*\* The State has notified Northwest Michigan Community Action Agency that no Housing Preservation Grants will be awarded in Emmet County in 2010.

\*\*\* Job 09-15 - Mr. Atchison moved to award the rehabilitation project to Jordan Construction for a cost not to exceed \$13,229.00 which is to include the add on for re-framing and enlarging three bedroom windows for legal egress. Mr. Van Berlo seconded the motion. By unanimous voice vote the motion passed.

\*\*\* Job 09-16 - Mr. Atchison made a motion to award the project bid to Jordan Construction for a cost not to exceed \$5,991.00, the money to come from the CDBG emergency funds. This project is for rehabilitation of the roof only (homeowner had asked that the chimney be included in the project) and is for asphalt shingles only. The homeowner can elect a metal roof replacement and the low bidder for that contingency at their own expense. Mr. Ashley seconded the motion. By unanimous voice vote the motion passed.

**Old business:**

\*\*\* None

**New business:**

\*\*\* None

A motion to adjourn was made and was unanimously approved.