

Housing Council

A meeting of the Emmet County Housing Council was held on June 4 at 10:00 a.m.

Council members present: Mark Ashley, Secretary
Les Atchison
George Booth, Vice-Chairman
John Murphy, Chairman
Martin Van Berlo

Absent: None

Staff present: Lyn Johnson, Controller
Cynthia Van Allen, Finance Director

Guests: Katie Badard
Kristin Brady
Cathy Odom

The Council members reviewed and approved the minutes of the May 13, 2008 meeting with one correction, Ms. Bedard's name was misspelled and should be corrected.

Ms. Brady was asked to provide the Council with a list of Michigan State Housing Department Authority (MSHDA) mandated rules for awarding rehabilitation grant dollars and a list of the areas where the County has discretion in awarding rehabilitation grants.

Mr. Ashley requested a copy of the Housing and Urban Development (HUD) Section 8 Housing Quality Standards that are used to measure the extent of rehabilitation necessary for grant recipients.

Ms. Odom presented the Council with the following information:

A copy of the application package for residents requesting rehabilitation funds

A copy of the notice that will be in the Petoskey News Review today announcing the availability of rehabilitation funds

A copy of the Emmet County Income Guidelines that enumerates the percentage of rehabilitation awards that are paid back monthly vs deferred

A list of the interested parties/organizations that will receive copies of the notice of availability of rehabilitation funds

The Community Development Block Grant (CDBG) environmental file that must be maintained by the County

The Council was informed that the County Board has allocated \$77,193.39 from sales of property on which property taxes were delinquent to be used for housing rehabilitation at the discretion of the Council.

Ms. Brady let the Council know that a contract will need to be signed by the County to formalize the NMHSA participation in administering the housing rehabilitation program for the County's self funded \$77,000. This led to a discussion by the Council of the manner for deciding the distribution of this money. Decisions were as follows:

A participant application package will be required

Income levels will be the same as for MSHDA money

The money will be a loan and a lien will be placed

The money will be used more for emergency situations than for total rehabilitations and will not be distributed using the first applied, first served rule

The money can be committed by e-mail ratification of the Council members

Ms. Odom let the Council know that there are three additional MSHDA documents that require the signature of the County chairman:

Management Plan for Local Unit of Government using a Third Party Administrator

Environmental Review Statutory Checklist

State Historic Preservation Office notification

The July meeting was cancelled.

June 11, 2008

